

Templer Piano Studio - Policies and Procedures

Independent Piano Instruction | In-Home Lessons

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1. Lesson Scheduling

Weekly lessons are offered in 30, 45, or 60-minute formats, depending on the student's age, level, and goals. Lessons take place in students' homes during regularly scheduled time slots. It is the responsibility of the student and family to ensure that:

- The piano or keyboard is in good working condition.
- The learning space is quiet and free of distractions at the time of the lesson.

2. Tuition & Payment

Tuition is billed monthly, with payment due on or before the first lesson of each month.

Current Rates:

- 30-minute lesson: \$50
- 45-minute lesson: \$75
- 60-minute lesson: \$95

Travel fees may apply for homes outside of Boston/Greater Boston area. These will be discussed in advance.

Accepted payment methods include Apple Pay, Zelle, cash, or check. Late payments may result in suspension of lessons or forfeiture of the reserved time slot.

3. Travel Policy

Instruction is offered in-home within the Boston and Greater Boston area. An additional fee may be assessed for extended travel distance, high-traffic areas, or parking difficulties.

Please ensure that a safe and accessible parking space is available at or near your home during the scheduled lesson time, unless previously discussed.

4. Cancellations & Make-Up Lessons

To cancel or reschedule a lesson, 24-hour advance notice is required.

- Lessons canceled with sufficient notice may be rescheduled, subject to availability.

- Same-day cancellations and no-shows are not eligible for rescheduling or refund and will be charged at the full rate.
- Repeated cancellations may result in a reassessment of the student's place in the schedule.

5. Illness Policy

To ensure the health and safety of all students and families:

- Please cancel your lesson if the student is unwell, especially in cases of fever or contagious illness.
- If illness is evident at the time of the lesson, the session may be shortened or canceled at the instructor's discretion.
- Virtual lessons (via Zoom, FaceTime, etc.) are available as a temporary alternative in cases of illness or poor weather conditions.

6. Holidays & Studio Closures

Lessons will not be held on the following U.S. holidays:

- New Year's Day
- Memorial Day
- Independence Day (July 4th)
- Labor Day
- Thanksgiving Day
- Christmas Day

If a lesson falls on one of these dates, it will be either rescheduled or prorated in the monthly invoice. The instructor will provide at least two weeks' notice of any planned studio vacations or closures.

7. Practice Expectations & Materials

Consistent practice is essential to musical progress. Students are expected to:

- Practice daily, with time appropriate to their age and level (15–30 minutes minimum recommended).
- Bring all required books and materials, including a notebook or assignment sheet, to each lesson.
- Have a pencil available at the piano

Parental involvement is encouraged, particularly for younger students, to support at-home practice and reinforce lesson goals.

8. Communication

For lesson changes, questions, or other concerns, please contact the instructor via:

- Phone/Text: [ask instructor]
- Email: Matthew.s.r.templer@gmail.com

Every effort will be made to respond within 24 hours. Urgent notifications (e.g., last-minute cancellations) should be made via text or phone call.

9. Agreement to Policies

Enrollment in lessons constitutes agreement to abide by these studio policies. These guidelines are intended to provide structure, respect everyone's time, and foster a positive and productive learning environment.

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